

HCEC Weekly Bulletin

Important news and information for families enrolled in High Country Enrichment Classes

Fall 2010, Week 2

August 31 & September 1

REGISTRATION CHANGES This week is your last opportunity to make registration changes or enroll for the first time. All class changes must be processed through the HCEC Registrar by Wednesday, September 1st. We will have registration tables set up from 9-11:30am and 12:30pm-2pm at the west end of the Kids Count Hall. Updated information on closed classes and new openings in closed classes will be available at the registration table and also on line at www.hcec.org in the Enrichment Class section. Please note: teachers are not responsible for dropping classes for students. If you have a child on a wait list and a position comes available, the registrar office will contact you immediately.

PRAYER MINISTRY "The Lord says, I will guide you along the best pathway for your life. I will advise you and watch over you." Ps. 32:8 The prayer team is praying for you to have God's wisdom this semester in everything you do. If you have a prayer request you can leave it at the prayer basket at guest services or e-mail it to hcecprayer@msn.com. The Prayer ministry meets Tuesday and Wednesday from 11:00-12:00.

CLASS FEES Parents, please be sure to pay your class fees if you haven't done so already. Many of our teachers already spent their own money in preparation for their classes. If you have a question about the amount, it should be listed on your Registration Confirmation. It is very important to be prompt in paying the class fee for materials provided in the classroom. Thank you!

STATEMENTS reflecting your financial balance due will be in your family file on Tuesday, September 21st. Final payments are due by Wednesday, September 29th. Staff members from the financial department will be available for your convenience to receive payments on Tuesday, September 28th from 9 am until 1 pm, and Wednesday, September 29th, from 10am until 1pm. Payments may also be turned in at Guest Services during class hours. If you have questions about your statement outside of these hours you may call 278-9135 ext 2 or email at Finance@hche.org.

PARENT SIGN-OUT If you need to leave the premises for any reason while your children, ages infant through teen, are in classes, please be sure to sign out at Guest Services. Thank you!

MOMS WITH YOUNG CHILDREN who need a place to wait while siblings are in class are welcome to use the Mom and Tots Room. Check at Guest Services for the room number. Please be sure to leave the room in good condition with the toys put away. A vacuum is available to clean up snacks crumbs.

FAMILY STUDY ROOM: New this semester, a room set aside for quiet study with a parent. Quiet conversation related to studies is permitted. Please honor the other families in the room studying by keeping your voices low. Please check at Guest Services for the room number.

PHOTO ID'S If you are a teacher, vital partner, coach, staff member or volunteer and have not had your picture taken for your HCEC ID badge (or need a new one) please visit Guest Services to have that done.

FAMILY HANDBOOK The Family Handbook is available for download on our website at www.hche.org. You may request a hard copy at Guest Services.

New Life Church, in order to facilitate an area for other church ministries, has asked that we use only the chairs and tables on the tiled areas. The carpeted walkway and the couch areas around the main sanctuary are not available for High Country Families to use.

BOX TOPS & TYSON LABELS Turning in your clipped Box Tops and Tyson Project A+ Labels can really add up for HCEC. Each Box Top is worth ten cents and Tyson Labels are worth twenty-four cents each. They go a long way in helping to pay for necessary equipment and supplies. This semester we are offering a \$10 gift card to the HCEC family with the most Box Tops and another \$10 gift card for the most Tyson Project A+ Labels turned in between **August 31st and September 29th, by 3:00 PM**. Please be sure to count your Box Tops or Tyson Labels and place them in a re-sealable plastic bag (one for Box Tops and one for Tyson Labels) with an index card listing your family name, phone number, and e-mail address. For your convenience we will have collection boxes set up at Guest Services each week during Enrichment Classes. Then watch the Weekly Bulletin in September when we announce the winners. Start clipping and see how much of a difference *you* can make!

VITAL PARTNER OPENINGS: The Vital Partner Program has the following openings:

Program Support	Playground Monitor	12:00	Wednesday
Program Support	Exterior/ New Building Monitor	1:00	Wednesday
Teacher Tots	2 and 3 year olds	10:00	Wednesday

YOUTH AMBASSADOR POSITIONS: There are many volunteer positions available for youth at this time. Youth Ambassadors are utilized for equipment transfers and help with the set up and tear down of chairs and tables. Guest Services has a new program for the YAs. Please look at the list below and see if your preteen/teen has an open hour to serve the families of HCEC. This is a super opportunity for Community Service Hours!

Guest Services	Youth Ambassador Position	9:00	Tuesday
Guest Services	Youth Ambassador Position	10:00	Tuesday
Guest Services	Youth Ambassador Position	1:00	Tuesday
Program Support	YA - Signs and Equipment/teardown	2:15	Tuesday
Guest Services	Youth Ambassador Position	9:00	Wednesday
Guest Services	Youth Ambassador Position	12:00	Wednesday
Guest Services	Youth Ambassador Position	1:00	Wednesday
Program Support	YA- Teardown	2:15	Wednesday
Program Support	YA- Teardown	2:15	Wednesday

TEACHER ASSISTANT POSITIONS: The teachers in the following classes have requested assistance:

Tuesday:

1. Yearbook @ 12:00 - volunteer position (adult only)
2. Human Music Videos @ 1:00 - volunteer position (adult only)
3. Human Music Videos @ 2:00 - volunteer position

Please contact Leah Jenik with questions or interest for Tuesday placement @ 494-0234

Wednesday:

1. Violin1 @ 9:00 - volunteer position (special skills helpful)
2. Acrobatic Gymnastics @ 10:00 - TA position (special skills needed)
3. Music Made Fun @ 10:00 - volunteer position (adult only)
4. Basketball @ 11:00 - TA position (special skills helpful)
5. Karate - High Orange @ 12:00 TA position (special skills needed)
6. Book Nook @ 1:00 - volunteer position
7. Money Money Money @ 1:00 - volunteer position (adult only)

Please contact Amanda Budimlya with questions or interest for Wednesday placement @ 659-4421

EMERGENCY PREPAREDNESS Parents, please take time to equip your children to respond to an emergency while at HCEC. In addition to reviewing the Life Safety Procedure, make your children aware of the Hall Monitors who wear brightly colored vests and carry walkie-talkies as they are the eyes and ears for help and for safety. Instruct your children that they can go to these individuals if they cannot find you or if they have a concern. Also, please instruct your children that in case of emergency, if they are not with you, they will be guided to safety either by a Hall Monitor, their teacher or other trained HCEC personnel.

SKATEBOARDS, SCOOTERS AND ROLLERBLADES may be used in the coned off area in the parking lot when common safety measures are taken. Note: Using skateboards, scooters, and rollerblades on church property is a privilege for those students who exhibit mature judgment and behavior in this regard.

Academy News!

FIRST QUARTER REPORTS First quarter reports are due September 30th. There is a 10 day grace period. If you are an Academy family and have not received your 2010-2011 acceptance packet yet, please visit the web at www.HCHE.ORG under independent school and download the first quarter reports. Academy families can deliver these in the following ways; put them in Jenny Vanaman's family folder, give these to guest services, email the report to HCCA@HCHE.org or mail a hardcopy to P.O. Box 76285, Colorado Springs, CO 80970.

ACADEMY TABLE Do you have questions about the Academy and the services provided? Jenny Vanaman will be available at Enrichment classes on Wednesday's from 9:30-3:30. Please stop by we would love to visit with you.

Support Group News!

Your **September monthly newsletter** will go out by email this coming week.

SUPPORT GROUP TABLE Do you have questions about the Support Group and the activities they sponsor? Please visit the SG table across from HCEC Guest Services.

ENRICHMENT CLASS DISCOUNT If you would like to join the Support Group to receive the monthly newsletter as well as a discount on your classes, please visit us at the SG table during Enrichment Classes. The \$25 annual SG membership is not required to be in classes, however, membership in the Support Group **must be established by Wed., Sept. 1st** in order to receive the discount on your Enrichment Classes for the fall semester. Please stop by the Support Group table or call 278-9135 x 4 for more info.

RESOURCE LIBRARY

Come browse our library area for support and encouragement. Please remember to bring back any library items you still have at home.

FREE CURRICULUM GIVE AWAY POLICY You are welcome to bring in your used curriculum and books to give away near the Support Group Table. Please remember that this should be limited to school items such as curriculum and books. We also require that when you bring items in to place there, you also take any leftover items with you when you leave that day. We don't have a storage area from week to week to keep any leftover items. If you notice that there are already many items in the area, please choose another week to bring your items in. Items should be brought and kept in a box for neat display there. Please check in with the SG Table attendant before placing items in this area and leave your name and phone number. Thanks so much!

UPCOMING EVENTS:

The 5th Annual Back to School Hoedown is **Sat., Sept 11th!** See your Sept newsletter or go to www.hche.org for more information!

HCEC Upcoming Events

See Weekly Bulletin for full details

August

- 31** Registration 9 am – 11:30 am and 12:30 pm – 2 pm
New enrollments and class changes will be processed, at HCEC, during these times. No appointment necessary.
Department Meeting 1 pm – 2 pm

September

- 1** Registration 9 am – 11:30 am and 12:30 pm – 2 pm
New enrollments and class changes will be processed, at HCEC, during these times. No appointment necessary.
This will be the last day for any Tuesday and Wednesday class changes.
- 7-8** No classes due to Labor Day
- 14** Teacher Meeting 6:30 pm – 8 pm
- 28** Department Meeting 1 pm – 2 pm

October

- 12** Teacher Meeting 6:30 pm – 8 pm

November

- 9** Department Meeting 1 pm – 2 pm
- 9-10** Appreciation Week
- 16-17** Last day of Tuesday and Wednesday classes

Inclement Weather: HCEC Phone: 278-9135

HCEC follows D-20 for cancellations.

If D-20 delays, our classes will start at 10:00 AM on an abbreviated class schedule.

See Family Handbook for complete schedule.